



Bylaws

These bylaws control the operation and policy of the Bocce Club of Las Vegas and the Board of Directors and members are bound by its provisions. Changes to these bylaws can occur only after debate at two subsequent membership meetings or one membership meeting and one email correspondence with an affirmative vote of the majority of members.

SECTION 1: PURPOSE

The purpose of the Bocce Club of Las Vegas is to promote the game of Bocce and associated social functions through its activities. The goals and purposes of the organization shall be to protect and further the interest and welfare of its members and the club as a whole, and to enhance community accord and friendship.

SECTION 2: ORGANIZATION

The Bocce Club of Las Vegas was established in 2012 and is, recognized by the City of Las Vegas. Founding members include: James D. Cloud, Jack W. Zunino and Roxann C. Del Vecchio. Members under 18 years of age must be accompanied by a member 18 years of age or older when playing Bocce as a team member. Discrimination against any individual or group will not be tolerated.

SECTION 3: NUMBER OF DIRECTORS

The affairs of the BOCCE CLUB OF LAS VEGAS shall be managed by a Board of six (6) Directors who shall be members in good standing. They are four (4) Officers; President, Vice-President, Secretary/Program Director, Treasurer and two (2) Directors, SGT. at Arms and the Webmaster. The Board shall serve from the date appointed or elected until his/her successor is elected. New Board members shall be elected every two years by the membership or appointed by two other board members.

SECTION 4: QUALIFICATION, ELECTION, AND TERM OF OFFICE

Any club member in good standing may serve as a Director or Officer of the BOCCE CLUB OF LAS VEGAS. Election to the Board shall be by secret written ballot of the membership?. The board of directors will initially be appointed and will serve a two year term. There will be no limit in the number of terms any Director or Officer may serve if duly elected.

SECTION 5: REMOVAL AND RESIGNATION

Any Director may be removed, either with or without cause, by a majority vote of the Board of Directors, at any time. Any Director may resign at any time by giving written notice to the Board of Directors of the Association. Any such resignation shall take effect at the date of receipt of such notice or any later date specified.

SECTION 6: VACANCIES

Any vacancy caused by the death, resignation, removal, disqualification, or otherwise, of any Director shall be filled by a majority vote of the membership present at a meeting specifically called for that purpose. A vacancy may be filled temporarily by appointment by the President until such time as a meeting is convened.

SECTION 7: QUORUM AND DUTIES OF THE BOARD OF DIRECTORS

The Board of Directors shall manage the affairs of the organization and all organization related activities via a majority vote of the Directors in attendance. Four of six Directors shall constitute a quorum for the purpose of conducting business at a properly scheduled and noticed meeting. In the event of a tie vote, the matter shall be broken by a vote of the President.

Article 1- Responsibilities of the PRESIDENT

The President shall:

- 1) Chair all meetings and act as the primary agent for the organization. He or she shall call organization meetings and set the agenda, including requested items by any other club Director or member.
- 2) Assist with membership contact and recruitment

Article 2 – Responsibilities of the VICE PRESIDENT

The Vice President shall:

- 1) In the absence of the President, or in the event of his or her inability or refusal to act, the Vice President shall perform all the duties of the President. When so acting shall have all the powers of, and be subject to all the restrictions on, the President.
- 2) Assist with membership contact and recruitment.

Article 3 – Responsibilities of the SECRETARY/Program Director

The Secretary/Program Director shall:

- 1) Certify and maintain the Bocce Rules of play and bylaws. Updates must be provided to the webmaster within 2 weeks of a decision..
- 2) Keep, a record of organization correspondence and minutes of all organization meetings
- 3) Communicate with membership via email or website for all organization activities.
- 4) Prepare materials for membership signup, tracking scores, game scheduling, membership information, game rules, etc.
- 5) Contact prospective members by phone or email to invite them to join.
- 6) Respond to disgruntled members' calls and solicit feedback for improvement.
- 7) Greet and introduce new members and prospective members at Chapter meetings.
- 8) Ensure the election process is in accordance with the guidelines that are held at the Annual General meeting.
- 9) Provides instruction in nominating procedures
- 10) Conducts the election of a Director
- 11) Explains their responsibilities

Article 4 – Responsibilities of the TREASURER

The Treasurer shall:

- 1) Have charge and custody of, and be responsible for, all funds of the club, and deposit all such funds in the club bank account.
- 2) Receive, and give receipt for, monies due and payable to the club from any source whatsoever.
- 3) Disburse the funds of the club, as applicable.
- 4) Keep and maintain adequate and correct accounts of the clubs properties and business transactions, including accounts of its assets, liabilities, receipts, disbursements, gains and losses.
- 5) Exhibit at reasonable times the books of account and financial records to any member.
- 6) Prepare, or cause to be prepared, and certify, or cause to be certified, the financial statements to be included in any required reports.
- 7) Prepare and distribute to the Board of Directors a Semi-annual financial report

Article 5 – Responsibilities of SGT. at ARMS

The SGT. at Arms Director shall:

- 1) Enforce the rules of the game when the team captains are unable to come to a resolution.
- 2) Enforce the clubs policies regarding conduct

Article 6 – Responsibility of Webmaster

The Webmaster shall:

- 1) Develop the Bocce of Las Vegas Website
- 2) Manage the website and perform maintenance as appropriate
- 3) Stay on the cutting edge of technology

Article 7 – Responsibilities of Membership Director

The Membership Director shall:

- 1) Plans and implements strategies to meet club membership goals.
- 2) Assists prospective members in fulfilling application requirements
- 3) Calls and requests active members to make personal referrals and to assist with recruitment efforts
- 4) Tracks the success and overall performance of all membership activities.

SECTION 8: COMPENSATION

The Directors shall receive no compensation for their duties as Directors.

SECTION 9: FUNDS RECEIVED/DISBURSED

Checks, disbursing club funds, will be signed by the Treasurer and one other signature from an Officer from the Board except in the case where the check is for reimbursement to the Treasurer, in which case the check must be signed by the President.

SECTION 10: DEPOSITS

All funds of the BOCCE CLUB OF LAS VEGAS shall be deposited from time to time to the credit of the club bank account. Any expenditure in excess of \$50.00 must be pre-approved by the Board, unless there is an emergency, in which case the approval must be obtained from the President and the Treasurer.

SECTION 11: CONTRACTING FOR SERVICES

The BOCCE CLUB OF LAS VEGAS may contract for services from independent contractors, including compensation of other services which the Board shall approve. If a Contractor is also a BOCCE CLUB OF LAS VEGAS Director, their checks shall be signed by a different Officer or Director.

SECTION 12: MEMBERSHIP

Article 1 – TEAM MEMBERS

All team players MUST be members of the Bocce Club of Las Vegas. A Team will consist of a minimum of 4 players and a maximum of 10 players. Teams will have a Captain representing the team.

All members will complete an application and waiver form, with full contact information.

Article 2 – DUES

Membership costs are determined by the Board of Directors.

Article 3 – MEETINGS

Meetings of the Board of Directors will be held on a schedule and on a day to be determined by the Board. The Board of Directors must hold an annual meeting in February/March. Team Captains and all league members are invited to the meetings. An agenda, with meeting times and location, for each meeting, will be made available to all members, via email a minimum of 3 days prior to the meeting. The Board of Directors can call for a closed meeting on an as needed basis; these meetings will be in addition to the regular monthly open meetings while bocce is in session.

Article 4 – PARTICIPATION BY MEMBERS

All meetings of the Board shall be open to all Members but Members who are not Directors shall have no right to participate in any deliberations or discussions of the Board unless expressly authorized by a vote of the Board. If the nature of the business is first announced in open session, the Board may vote to adjourn and reconvene in executive session to discuss and vote upon disputes, personnel matters, litigation in which the Organization is or may become involved and orders of business of a similar nature.

Article 5 – CONDUCT AND DISCIPLINE

Proper conduct is to be maintained by all members when participating in Club activities. Members are to be courteous to each other and any guests. Any member may report improper conduct to the Board of Directors. The Board has the option of disciplinary action or dismissal if a member acts in a way that is detrimental to the membership at large. In all cases involving disciplinary action or dismissal, a notice from the Board of Directors will be given to the accused member to the specific charges made. The

member will be given the opportunity to respond to the charges made in a special session by the Board. The ruling of the Board of Directors is final.

Article 6 – RULES

All members must abide by the rules of the Club. Rules must be kept at the Courts at all times and copies made available for all members.

SECTION 13: DISSOLUTION OF ASSETS

Upon dissolution of this organization, assets shall be distributed to a local non-profit charity by the Board of Directors.

SECTION 14: PARLIAMENTARY AUTHORITY

Robert's Rules of Order Newly Revised shall be the parliamentary authority for all matters of substance or procedure not specifically covered by these bylaws.